

# Antippa Lawyers

*since 1961*



## MATRIMONIAL

### Foreword:

What do I need to do to start the process to go to Court for children and financial issues?

ANTIPPA LAWYERS can guide you with the details.

## PRE-COURT

1. Book a Dispute resolution Conference in relation to children, 2 months in advance (no lawyers).
2. Antippa Lawyers will write a letter to other party proposing a settlement of Children's dispute.

## WHAT DOCUMENTS DO I NEED TO GATHER?

To start the process, you will need the following documents:

1. Original marriage certificate;
2. Original birth certificate;
3. Original certificates of title;
4. Original share certificates or statements;
5. Original bank books;
6. Original debit and credit cards from banks and merchants;
7. All bank statements from when the bank accounts were opened;
8. All merchant card account statements;
9. Superannuation statements;
10. Tax returns submitted by you in the last 5 years;
11. Notices of tax assessment from the Tax Office for the last 5 years;
12. Market appraisals of real property, antiques and other valuable furniture and personal possessions.

## PREPARE YOUR CASE

1. Organise a long conference with ANTIPPA LAWYERS.
2. You are to complete a Financial Statement form and prepare a chronology of all significant events in your life.
6. ANTIPPA LAWYERS will prepare an Application, Affidavit, the Court Orders which you want the Court to make and Financial Statement.
7. You are to approve all Court documents & sign.
8. ANTIPPA LAWYERS will go to a family law court to file all documents with application fee of up to \$1000.
9. The Court will allot a 'First Return Date', about 28 days after the documents are filed in Court. This is an administrative hearing in Court.
10. ANTIPPA LAWYERS to serve Court documents on the other party.

## IN COURT

1. Dress appropriately to show respect to the Court;
2. Bow your head when you enter the Court room and when the judge enters or leaves the Court room;
3. At the 'First Return Date', the Court sets the timetable of events but the details of the matter are not discussed. Court begins at 9:30 a.m. but you may have to wait for the whole day for your turn in Court. The judge will be the same person who presides each time the matter returns to Court. Events include scheduling when the Conciliation Conference and final hearing will occur. Numerous documents will need to be filed by certain dates and documents held by the other party will have to be discovered by certain dates.

## CONCILIATION CONFERENCE

1. A case outline is to be prepared before the Conciliation Conference / mediation. This long document summarises all previous court documents. It states what you would ideally want to achieve if the matter settled at this stage.
2. The Conciliation Conference is an opportunity for an early settlement of the dispute. It will be based on a guess of what the other side really has. At this stage, we will not know much about the other side's assets.
3. The Conciliation Conference is in the Court building. This will be either all morning or all afternoon, depending upon what the Court wants. A Court official called a 'Registrar' will talk to you in a really small room. The other side may not be in the same room. The Registrar will form an opinion on what would be a fair settlement. You can form your own opinion. A settlement offer can be made.



## WHAT HAPPENS AFTER A FINAL ORDER IS MADE BY THE COURT?

The Court will specify when the parties must comply with the Court orders

## FURTHER READING

<http://www.antippa.com.au>

Antippa Lawyers  
Room 3, Level 5, 2 Collins Street,  
Melbourne Vic  
(03) 9650 2115  
[lawyers@antippa.com.au](mailto:lawyers@antippa.com.au)  
[www.antippa.com.au](http://www.antippa.com.au)

The information provided is of a general nature only. You should not rely on this information but seek specific advice relevant to your actual circumstances.

© Copyright 2022 ANTIPPA LAWYERS