

Antippa Lawyers

since 1961

CHRONOLOGY

Introduction

The word 'chronology' comes from the Greek language and means a study of time.



HOW TO PREPARE A CHRONOLOGY

At the top of the chronology, write your name, address and occupation.

Number the first paragraph number '1.' Then write the date of your birth. Use the date format '1 January 1900.' Then write a description, such as: 'I was born.'

Then number your second paragraph as number '2.' Write a date. Then write a description of what happened on that date.

Then number your third paragraph number '3.' Write a date. Then write a description of what happened on that date.

If you do not recall the exact date, use the expression, 'on or about' before your best guess of the date.

The more that you type, the better will be your description and you will be better believed.

Your chronology is what happened to you: what you did and what you saw. Do not write about what happened to someone else or what someone else experienced.

Any other person should prepare his or her own chronology of that person's experiences.

WHY PREPARE A CHRONOLOGY?

We will use your chronology as the basis of preparing an affidavit for your Court or Tribunal.

WHAT IS AN AFFIDAVIT?

An Affidavit is a written – sworn statement of facts, as known to you. This is how you present your evidence to a Court, to tell your story.

An Affidavit is your statement to the judge. Explain to the judge slowly and clearly what happened. Use a lot of details. This is how you will be believed.



WHAT DOES AN AFFIDAVIT LOOK LIKE?

Type an internet search of 'sample affidavit Legal Aid'.

It is not easy to prepare a good Affidavit. Not everything is allowed to be included in an Affidavit. For example, you are not allowed to give your opinion or to state what someone else said or did. You cannot discuss possible settlement negotiations.

Every paragraph is numbered and there are headings and sub-headings for each section.

WHY IS AN AFFIDAVIT REQUIRED?

Evidence is primarily given by Affidavit and not orally in Court. This makes Court cases quicker. Your version is to be written in an Affidavit.

You could be asked questions orally in Court about the contents of your Affidavit. This is called 'cross-examination'. In court, a Barrister may test your memory of the whole truth.

ATTACHMENTS

Any document referred to in your Affidavit must be attached and separately exhibited to your Affidavit.



SIGNING AN AFFIDAVIT

Every page on an Affidavit must be signed by both of you and by an authorised witness, such as a lawyer or Justice of the Peace (if you are overseas, by a Notary Public or Australian Diplomatic / Consulate Officer). Amendments should be initialled.

EXAMPLE OF- HOW TO PREPARE YOUR STATEMENT

I, SUPER WOMAN of 20 Wonder Place, Victoria, glamour queen, make oath and say as follows: / OR do solemnly, sincerely and truly declare and affirm as follows:

WE MET

1. On 1 January 1900, I was born.
2. On or about 32 March 2032, I met KUKI SWEETHEART ('Sweetie') at a party in Gundagi, NSW.
3. On 5 May 2032, I commenced co-habitation with Sweetie.
4. On 10 July 2032, Sweetie showed me a document from his medical practitioner, Dr Dolittle, dated 18 May 1842. Now produced, shown to me and marked with the letters and numbers 'SW-1' is a true copy of the letter of Dr Dolittle dated 18 May 1842.

EXAMPLE OF- HOW TO REPLY TO AN AFFIDAVIT

1. As to paragraph 27 of the Husband's affidavit, I agree.
2. As to paragraph 28 of the Husband's affidavit, I disagree with the contents of the paragraph. We separated on 26 September, 2019.
3. As to paragraph 29 of the Husband's affidavit, I can neither confirm nor deny the contents as I have no knowledge of the matters deposed.



FURTHER READING

<http://www.antippa.com.au/publications>

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